

**JUNDA BERG HEALTH SERVICE DISTRICT**  
**RECORD OF MEETING**

Meeting of: Executive Council

Meeting No: 03/05

Date: 4<sup>th</sup> March 2005

Start Time: 1404

Present: L Mulligan, Charmaine Knox (proxy for J McDonnell), L Raven, K Nydam, J Williams, P Miach, J Patel, J Kirby, D Keating, M Stumer, N Keil, M Carter

Apologies: P Heath, P Leck, J Williams, T Wallace

Confirmation of Minutes: M Carter

Seconded: D Keating

Minute Amendment:

Minute Taker: Leonie Raven / Jenny Kirby

Correspondence:

Presentation: 1. "Where the Money Goes" (Paul Cracknell – Pharmacy)

- Presentation covered growth in drug expenditure and identified empiric prescribing as area that can be influenced without affecting patient outcomes. Empiric prescribing includes antibiotics, antiepileptics, antiepileptics and antipsychotics.
- Examples from antibiotics and antiepileptics were presented to outline areas of concern and possible control measures.
- Discussion occurred about drug costs, distribution channels, prescribing restrictions and reasons for prescribing outside restrictions.
- Director of Medicine stated he does not agree with data collection methodology used by Paul Cracknell to provide information.
- Director of Anaesthetics stated with the use of the new infusion pumps, costs for some antiepileptic drugs should go down.
- Further discussion to be held at next months meeting reviewing suggested strategies to control drug costs. Copy of presentation to be provided with minutes.

2. Audit and ILCOR – Martin Carter

– Held over to next month

Item No	EQUIP Function	Topic	Discussion	Agreed Action & Outcome, Person Responsible, and Time Frame	Open/Closed
07/04-1.1	CofC	Bed Heading Trial Review - ICU Admission	<ul style="list-style-type: none"> <li>• Draft protocol circulated</li> </ul>	<ul style="list-style-type: none"> <li>• Members to review and provide comment to M Carter</li> </ul>	<ul style="list-style-type: none"> <li>• Open</li> </ul>
07/04-4	CofC	Audit of Major Events – Trauma & Cardiac Arrest	<ul style="list-style-type: none"> <li>• Hold over</li> </ul>		<ul style="list-style-type: none"> <li>• Open</li> </ul>
12/04-3	IM	FTA Comparison	<ul style="list-style-type: none"> <li>• Fail to attend Specialist OPD rates now included in the Exec Council Monthly Performance Report</li> </ul>	<ul style="list-style-type: none"> <li>• No further action</li> </ul>	<ul style="list-style-type: none"> <li>• Closed</li> </ul>

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Standing Agenda					
Item No	EQUIP Function	Topic	Discussion	Agreed Action & Outcome, Person Responsible, and Time Frame	Open/Closed
0305-1		<i>Clinical Risk Management &amp; Clinical Service Forums</i>	Only major items/issues were discussed.		
03/05-1.1	CoFC	- ASPIC	<ul style="list-style-type: none"> <li>Dr Carter called away and unavailable for report</li> </ul>	<ul style="list-style-type: none"> <li>Carried over to next month</li> </ul>	<ul style="list-style-type: none"> <li>Open</li> </ul>
03/05-1.2	CoFC	- BFU	<ul style="list-style-type: none"> <li>Revitalising shared care of patients so as attend ante-natal clinic sooner</li> </ul>	<ul style="list-style-type: none"> <li>No further issues</li> </ul>	<ul style="list-style-type: none"> <li>Closed</li> </ul>
03/05-1.3	CoFC	- BIMHS	<ul style="list-style-type: none"> <li>No issues to report</li> </ul>	<ul style="list-style-type: none"> <li>Nil further</li> </ul>	<ul style="list-style-type: none"> <li>Closed</li> </ul>
03/05-1.4	CoFC	- DEM	<ul style="list-style-type: none"> <li>Achieving waiting time benchmarks over past 6 months</li> </ul>	<ul style="list-style-type: none"> <li>No further issues</li> </ul>	<ul style="list-style-type: none"> <li>Closed</li> </ul>
03/05-1.5	CoFC	- Medical	<ul style="list-style-type: none"> <li>Most thrombolytics given within 30 minutes</li> <li>P Miach advised that the staff in the Medical CSF want to know why this CSF doesn't get any feedback from Executive about issues raised in their minutes.</li> </ul>	<ul style="list-style-type: none"> <li>DMS advised Dr Miach to meet with him at a later date to receive one to one feedback.</li> </ul>	<ul style="list-style-type: none"> <li>Closed</li> </ul>
03/05-1.6	CoFC	- Paeds	<ul style="list-style-type: none"> <li>No report</li> </ul>	<ul style="list-style-type: none"> <li>Carried over to next month</li> </ul>	<ul style="list-style-type: none"> <li>Open</li> </ul>
03/05-1.7	CoFC	- Theatre Management Group	<ul style="list-style-type: none"> <li>No outstanding issues</li> <li>Continuing to monitor and manage elective surgery throughput to reach targets</li> </ul>	<ul style="list-style-type: none"> <li>Nil further</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
03/05-2	IM	Monthly Performance Monitoring	<ul style="list-style-type: none"> <li>Weighted Sep activity converted to Phase 9 for 2005 &amp; 2004.</li> <li>Feedback sought from committee members regarding changes they may like to make to the Exec Council Performance Report</li> </ul>	<ul style="list-style-type: none"> <li>Feedback to be sent to either DMS or J Kirby. Changes will be made as of 1<sup>st</sup> July 2005.</li> </ul>	<ul style="list-style-type: none"> <li>Closed</li> </ul>

New Business					
Item No	EQUIP Function	Topic	Discussion	Agreed Action & Outcome, Person Responsible, and Time Frame	Open/Closed
03/05-3	CoFC	Partners in theatre during GA sections	<ul style="list-style-type: none"> <li>Held over</li> </ul>		<ul style="list-style-type: none"> <li>Open</li> </ul>
03/05-4	IM	ACHS Booklet	<ul style="list-style-type: none"> <li>Members encouraged to read</li> </ul>	<ul style="list-style-type: none"> <li>Nil further</li> </ul>	<ul style="list-style-type: none"> <li>Closed</li> </ul>



03/05-5	HRM	Cognitive Institute Workshops	<ul style="list-style-type: none"> <li>TEAM workshop in the am</li> <li>Mastering Adverse Outcomes in the pm</li> <li>Presenter – Mark O'Brien</li> </ul> <p>10<sup>th</sup> March 2005</p>	<ul style="list-style-type: none"> <li>DM has requested Medical Director attendance with teams from Medical, O&amp;G, &amp; Anaesthetics</li> <li>Spaces still available for other interested staff.</li> <li>Interested staff to contact J Kirby ASAP.</li> </ul>	<ul style="list-style-type: none"> <li>Closed</li> </ul>
03/05-6	CoC	Routine testing of urine	<ul style="list-style-type: none"> <li>Dr Stumer has sought feedback from other hospitals regarding routine antenatal testing of urine (O&amp;G) – feedback is that most hospitals are not testing all patients</li> </ul>	<ul style="list-style-type: none"> <li>Nil further</li> </ul>	<ul style="list-style-type: none"> <li>Closed</li> </ul>
03/05-7	CoC	Patient Hand Held Records	<ul style="list-style-type: none"> <li>Dr Stumer discussed the issue of still looking for someone to sponsor meeting with GPs to discuss patient held records</li> </ul>	<ul style="list-style-type: none"> <li>M Stumer to discuss with J O'Connor re sponsorship for meeting from drug company</li> </ul>	<ul style="list-style-type: none"> <li>Open</li> </ul>

Meeting closed: 15.25

Next Meeting: Friday 1<sup>st</sup> April 2005

