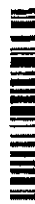


Business Arising		Discussion		Open/Closed
09/04-5	CofC	Measured Quality Report	<ul style="list-style-type: none"> D Keating has audited Myocardial Infarction for 03/04 which has shown dramatic improvement 	<ul style="list-style-type: none"> Closed
09/04-5.1	CofC	Stroke Audit	<ul style="list-style-type: none"> Stroke mortality <ul style="list-style-type: none"> — awaiting audit on 03/04 data — more intensive drill down May need to request review by Stroke Service from Brisbane Held over 	<ul style="list-style-type: none"> T Wallace to report audit results next meeting Open
09/04-6	HRM	Post Graduate Medical Education	<ul style="list-style-type: none"> Transfer drugs – pathology costs from wards to Medical Director cost centre 	<ul style="list-style-type: none"> Open
09/04-2	IM	Pathology Performance Monitoring		<ul style="list-style-type: none"> P Leck to follow up Open

Standing Agenda		Discussion		Open/Closed
Item No	EQUIP Function	Topic	Agreed Action & Outcome, Person Responsible, and Time Frame	Open/Closed
09/04-1		Clinical Risk Management & Clinical Service Forum		
09/04-1.1	CofC	- ASPIC	<ul style="list-style-type: none"> No meeting 	<ul style="list-style-type: none"> Closed
09/04-1.2	CofC	- BFU	<ul style="list-style-type: none"> Moving of family unit master planning process will not be quickly resolved Issues raised re cancellations of theatre sessions Patient held record – M Stumer wanting to introduce Raised issues re Antenatal Clinical Pathway M Stumer encouraged to feedback to working party re improvements 	<ul style="list-style-type: none"> As group progresses further discussion with obstetrician will occur M Stumer to raise with Chairperson of Theatre Management Group - to be discussed there P Leck to follow up with L Mulligan re introduction of patient held records Closed Open Closed
09/04-1.3	CofC	- BIMHS	<ul style="list-style-type: none"> Looked at feedback on Rapid Tranquilisation Policy Adverse Events – looked at 2 assaults in acute services and ways of minimizing risk <ul style="list-style-type: none"> — Prioritizing people for updated PART — Communication skills Concern re CI 6.3 – re assaults Unplanned readmission review of inclusions 	<ul style="list-style-type: none"> Due to small number of assaults, advised to only collect CI 6.1 Closed



Standing Agenda				
09/04-1.4	CofC	- DEM	<ul style="list-style-type: none"> • Work practice supervision discussed • Recovery education training starts at end of November • No report 	<ul style="list-style-type: none"> • Closed
09/04-1.5	CofC	- Medical	<ul style="list-style-type: none"> • No report 	<ul style="list-style-type: none"> • Closed
09/04-1.6	CofC	- Paeds	<ul style="list-style-type: none"> • No report 	<ul style="list-style-type: none"> • Closed
09/04-1.7	CofC	- Theatre Management Group	<ul style="list-style-type: none"> • Anaesthesia staffing • Cancellation of Elective Surgery policy completed • Long wait list – zero. Category 1 & 2 • Cholecystomy blitz planned • Endoscopy blitz completed – waiting list decreased dramatically • Some decrease in services while anaesthetic staff decreased – concentrating on Category 1 • Joint replacement almost on target • Close to weighted separation target 	<ul style="list-style-type: none"> • Closed
09/04-2	IM	Monthly Performance Monitoring	<ul style="list-style-type: none"> • Overall district position almost on line • Target for revenue has been increased by Corporate office – this is still being perused • M Stumer suggested could be increased scope for generating revenue at Gynae clinic • Workers Compensation bill increased this year • Physiotherapy services may be reduced as head Physio taking 6 months secondment <ul style="list-style-type: none"> — seeking locum • Need to maintain constant eye on overtime <ul style="list-style-type: none"> — Anaesthetist increase — Nurses overtime increased — ICU overtime dramatically increased, \$75,000 over budget already YTD 	<ul style="list-style-type: none"> • Closed

New Business					
Item No	Equip Function	Topic	Discussion	Agreed Action & Outcome, Person Responsible, and Time Frame	Open/Closed
10/04-1	L&M	Director of O&G	<ul style="list-style-type: none"> Wanting to drop directorship M Sturmer to pursue options Directors can delegate responsibilities for some meeting attendance so long as communication channels are maintained 	<ul style="list-style-type: none"> To follow up with D Keating 	<ul style="list-style-type: none"> Closed
10/04-2	HRM	UQ students next year	<ul style="list-style-type: none"> Twelve month full-time medical students, four rotations of three students each 		<ul style="list-style-type: none"> Closed

Meeting Closed: 1510

Next Meeting: 5th November 2004