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**BUNDABERG HEALTH SERVICE DISTRICT  
EXECUTIVE SERVICES**

Enquiries to: Peter Leck, District Manager  
Telephone: 4150 2020  
Facsimile: 4150 2029  
Our Ref:

Dr Jayant Patel  
Director of Surgery  
Bundaberg Base Hospital  
PO Box 34  
BUNDABERG QLD 4670

Dear Dr Patel

The formal process of obtaining Credentials and the granting of Clinical Privileges will be undertaken in the Bundaberg Health Service District in the near future. Until this process is completed, interim privileges have been granted on the recommendation of the Director of Medical Services. These privileges will lapse when the formal process is completed.

As per the advice of the Director of Medical Services, I hereby confer privileges in General Surgery for the hospitals within the Bundaberg Health Service District.

The Clinical Privileges are valid until the formal Clinical Privileging process is completed and you are notified of the outcome of that process, unless terminated or suspended prior to that time, or your appointment ceases before this time.

Should you wish to appeal this decision, the process is outlined in Section 9 of the document "Credentials and Clinical Privileges Guidelines for Rural Medical Practitioners - July 2002".

Yours sincerely

Peter Leck  
District Manager  
13/06/03

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26 June 2003

Dr J Patel  
Director of Surgery  
Bundaberg Base Hospital  
PO Box 34  
BUNDABERG QLD 4670

Dear Dr Patel

The recent Bristol Royal Infirmary, King Edward Memorial Hospital & Melbourne Health inquiries have highlighted that all facilities require a credentialling process associated with the awarding of clinical privileges. This process must be robust, non-biased and valid. Queensland Health have endorsed and reinforced the need for such a process.

Such a process ensures that all medical practitioners using a health care facility practice safe, high quality care. There was a credentialling process in BHSD, however it has not been active in recent years. Please note that those practitioners previously granted clinical privileges in 2001 will have their privileges re-assessed in 2004.

In order to practice clinical governance and comply with Queensland Health directives, this process is being restarted in the Bundaberg Health Service District in conjunction with the Fraser Coast Health Service District.

You will have been granted interim privileges recently. You are now requested to complete the formal application forms. Please ensure the required documentation is included in the application and the application returned to Sue Hutchins in the office of the Director of Medical Services.

Yours sincerely

Dr Darren Keating  
Director of Medical Services



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**Queensland  
Government**

Queensland Health

**BUNDABERG HEALTH SERVICE DISTRICT  
MEDICAL SERVICES**

Enquiries to: Dr Darren Keating  
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29<sup>th</sup> July 2004

Dr Jayant Patel  
BHSD  
PO Box 34  
BUNDABERG QLD 4670

Dear Jay

In June 2003, I wrote to you requesting completion and submission of an application for clinical privileges. This was the first step in the combined Fraser Coast Health Service District and Bundaberg Health Service District process for the approval of clinical privileges.

Under this policy, which is primarily directed by Queensland Health policy, the clinical privileges committee must include a relevant specialist nominated by the specialist college. With the introduction of this policy throughout Queensland, all colleges have been inundated with requests for nominations of suitable persons to sit on such committees.

At present, the colleges have been unable to provide the appropriate nominations and this has significantly slowed down the process of formal approval of clinical privileges. In the meantime, the District Manager has approved interim privileges however we are looking to complete this process as soon as possible pending the nomination of appropriate personnel by the colleges.

Thank you for your patience in this matter.

Yours sincerely

  
Dr Darren Keating  
Director of Medical Services

Queensland Health  
Bundaberg Health Service District  
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