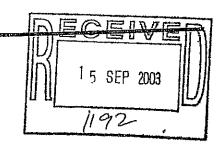
Ex (429)





MEMORANDUM

To:

Mr Gary Walker, Manager Surgical Access Service, Corporate Office,

Queensland Health

Copies to:

Ms Karen Roach, Zonal Manager, Southern Zone, Queensland Health

From:

Dr Richard Ashby

Contact No:

Acting District Manager

Fax No:

Princess Alexandra Hospital and

Health Service District

Subject:

Review of Surgical Activity Data 2002/3 - Princess Alexandra Hospital

File Ref:

Walkergary110903

Thanks you for the opportunity to respond to your enquiry regarding data reclassifications at the Princess Alexandra Hospital (PAH) for the 2002/3 financial year.

As discussed at the meeting, the PAH has had a data audit and reconciliation process in place since 1999 to correct inappropriate surgical classification. This process is consistent QHAPDC definitions, is auditable and has been outlined in the attached document.

The PAH performed a repeat clinical audit on the 173 patients identified in the SAS report. These reclassifications were all found to be appropriate, and consistent with the definitions in the QHAPDC.

Of the 173 patients reclassified, the majority (94) related to inter-hospital transfers. The PAH has given an undertaken to improve administrative processes at the emergency admission point to ensure that as many of these patients as possible are given the correct surgical classification on admission.

Given the multiple admission points and other logistical issues relating to establishment of clinical intent for surgical admissions, it is likely that there will continue to be a need for retrospective data

quality checks.

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Dr Richard Ashby Acting District Manager

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- Business - Clinical	Po
- Service Dept - Mental Health	BUC.0001.0018.0025



MEMORANDUM

To:

Dr Richard Ashby, A/District Manager PAH

From:

Dr John Wakefield

DDMS Surgery PAH

Subject:

Elective Surgery and Total Surgery Targets 2002/2003 Princess Alexandra

Hospital

File Ref:

Background

The Queensland Hospital Admitted Patient Data Collection [QHAPDC] 2002-3 produced by Data Services Unit Queensland Health is the foundation document for all data interpretation at the Princess Alexandra Hospital [PAH]. The PAH District has the overarching responsibility for the timely and accurate submission of all monthly data.

Emergency and elective admissions are defined in \$7.29 of the QHAPDC. An emergency admission is

"...an admission of a patient for care or treatment which, in the opinion of the treating clinician, is necessary and admission for which should occur within 24 hours".

Similarly an elective admission is defined as

"....and admission for which can be delayed for at least 24 hours"

Further qualification of both elective and emergency admission status from the QHAPDC is attached in Appendix 1.

The PAH has 27 admission points [26 open office hours only] throughout the facility. If there is any doubts about where the patient is to be admitted, patients are directed to the emergency department. In addition after hours patients presenting for elective admission [e.g. patients outside the metropolitan area or patients with work/family commitments that prevent earlier admission] are requested to present to the emergency department.

The number of admissions, number of admission points, volume of throughput, number of staff, routine changeover of staff and the size of the facility results in a small proportion of clerking errors in data input.

PAH have internal quality review processes in place to identify and correct these data errors. PAH strives to accurately identify all surgical activity by the due dates and maintain fiscal integrity in line with QH business rules.

To this end in 1999 PAH developed an implemented a transparent data auditing process to ensure the accurate capture of all surgical activity.

PAH Process for Data Auditing

- 1. Following coding but prior to submission of data to the Surgical Access Service the Casemix unit generate 3 reports of coded surgical activity where anomalous data has been identified.
 - a. Identifies episodes with an admission status of emergency, but a waiting list category of 1, 2 or 3.
 - b. Identifies admission status of elective, but no waiting list category.
 - c. Identifies all electively admitted patients with a waiting list Category of "other".
- The PAH Elective Surgery Unit [ESU] obtains the medical record of these patients, and audits the record according
 to the "Guidelines for Classification of Admission Status" developed with Deputy Director of Medical Services and
 Casemix Coordinator HIMS [Appendix 2]
- 3. The ESU then completes a "Data Audit Worksheet" [Appendix 3] which records the episode data and the rationale for change of admission status.
- 4. The ESU refers any records requiring further clinical assessment to the relevant medical officer for evaluation of admission status.
- 5. Changes to admission status are monitored and signed off by the Deputy Director Medical Services-Surgery.
- 6. On completion of auditing the data the ESU notifies the Casemix unit that the data has been finalised for the month's coded data and is ready for reporting.
- The three Casemix reports and "Data Audit Worksheets" are then archived by month. [PAH currently has a record of all status changes since July 1, 1999]

Dr John Wakefield Deputy Director of Medical Services - Surgery PAH

Code Table

A	Planned Elective	32
В	Hospital Transfer	94
C	Assessed Emergency but admission delayed	11
D ·	Security Patient	5
Е	Ulcer Management Patient	26
יד	Admission Delayed for Other Reasons	10

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NB Weighted Activity Is shown in "Phase 7"

Agreed Surgical Activity - The total elective surgery activity (phase 7 weighted separations) by hospital thet must be echleved in line with funding arrangements. Data definitions for surgical activity are documented in the Elective Surgery Business Rules
Confirmed Workloads: Actival acute throughput calculated using coded & grouped data.
Estimated Achieved Workloads: Acute saparations multiplied by the acute casemix index

Casemix Unii - Phone 3240 5719

Projected Workloads : Monthly workloads adjusted (as necessary) to meet full year targets.

Elective Surgery Activity Reporting: Activity achieved must be claimed in the following order (Base, ESF, SIF, ESE!)

HANGE BUC.0001.0018.00256

POSSIBLE SCENARIOS IN WHICH EMERGENCY DEPARTMENT PRESENTATIONS MIGHT BE LEGIMITATELY CLASSIFIED ELECTIVE SURGERY

General Statement – QHAPDC policy has remained unchanged since 1997/98. Base Emergency Surgery and Elective Surgery targets were developed from 1997/98 data. Admission and classification practices in 1997/98 would be considered appropriate unless compelling clinical evidence indicates otherwise.

- 1) The client who presents to ED and is admitted for an exacerbation of a condition for which they are already booked on a waiting list for elective surgery.

 OK. Patient on WL
- The client who is admitted through the ED after hours as part of the normal process for admission for an elective surgical list after being on a waiting list.
 OK. Patient on WL
- 3) The client who presents to ED, is not admitted, is booked for a surgical list and sent home to represent for surgery the next day. They do not require intervention within 24 hours and are not already on a waiting list.
 OK. Patient not admitted and will not have triage code on admission next day.
- 4) The client who is admitted through ED, but is subsequently assessed by the speciality involved as not in fact requiring surgery within 24 hours. They are then placed on an elective list and sent home pending the surgery. OK. Patient not admitted and will not have triage code on admission next day.
- 5) The client who is admitted through ED, but is subsequently assessed by the speciality involved as not in fact requiring surgery within 24 hours. However a space has become available on the elective list within 24 hours through a cancellation, so the client is progressed to the list.

 NO. This is emergency surgery, funded through operating budget in 1997/98. The admission was not planned, and the patient was not on the list prior to emergency presentation. (QHAPDC makes no mention of surgery within definitions of "Elective" and "Emergency" admissions.)
- 6) The client who is admitted through ED, requires surgery, but is admitted primarily for social reasons. That is, if their personal circumstances had been different they may very well have been sent home to wait (3).
 NO. This is emergency surgery, funded through operating budget in 1997/98.
 The admission was not planned, and the patient was not on the list prior to emergency presentation.
- 7) The client who is admitted for elective medical or non-qualifying elective surgery procedures that subsequently proceed to surgery within the same admission. OK. Patient was on WL for investigation prior to the admission.

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this admission. In addition, if the patient has been admitted in any hospital, this may affect eligibility for acute care entitlements.

HBCIS

Record the number of days in the specified field "Days Carried Forward".

7.27.2 If yes, which hospital?

This information is not reported to the DSU for QHAPDC; it is for hospital use only.

HBCIS

Record the name of the previous hospital in the specified field other hospital.

7.27.3 Total length of stay without breaks of more than seven days in previous hospitals

This information is not reported to the DSU for QHAPDC; it is for hospital use only.

HBCIS

Calculated automatically.

7.28 SEPARATION NUMBER

This information is not reported to the DSU for QHAPDC; it is for hospital use only.

PAPER HOSPITAL

Record the separation number as recorded in the discharge register.

HBCIS

Not recorded.

7.29 ELECTIVE PATIENT STATUS

An emergency admission is an admission of a patient for care or treatment which, in the opinion of the treating clinician, is necessary and admission for which should occur within 24 hours.

Page 72

Guidelines for the Classification of Admission Status

Elective

- Request for admission form
- Pre-anaesthetic questionnaire
- Bed management slip which highlights "routine admission"
- Clinician's letter re intent
- The surgical plan is clear and stated "admit for oesphagectomy in one week"
- Commenced on a clinical pathway prior to admission
- No emergency notes
- Progress notes state "arranged" or "routine" admission
- Patient referred from OPD

Emergency

- Has emergency department admission and notes.
- Presenting problem has not been previously assessed at another facility.
- Patient's clinical course is unknown ie. Please assess, investigate, give second opinion
- Patient retrieved by air
- Patient resuscitated in ED.

Grey Areas

- Refer to clinician.
- If still grey default to emergency admission.

*ALL CHANGES MUST BE DOCUMENTED AND COLLATED AT THE END OF EACH MONTH AND FORWARDED TO MEDICAL SUPERINTENDENT FOR VALIDATION.





MEMORANDUM

To:

Karen Roach

Manager,

Southern Zone Management Unit

Copies To:

Joanne Meldrum, Team Leader

Business Team,

Southern Zone Management Unit

From:

Sabrina Walsh

District Manager

Logan-Beaudesert Health Service District

Tel No:

Fax No:

File Ref:

M2003-041.SOC.jrd

Date:

10th October '03

· Subject:

Elective Surgery Targets 2003/04

Reference is made to our discussions in relation to the above targets at the recent Service Agreement Meeting.

The overall activity targets (including elective surgery targets) were certified at that meeting. The targets established are agreed DISTRICT targets, they are not considered facility based. The requirement to report Phase 8 weighted separations on a facility basis to the Surgical Access Team will continue, but activity achievements are to be District based.

The emergency surgery targets established are problematic. A review of the data in 2002/03 identified admission errors, changes in theatre management practices and quality improvement initiatives that resulted in improved elective surgery data integrity. The result of this review was the reduction of emergency surgery activity. The District will not achieve the emergency surgery target levels as they currently exist. An audit of this activity is welcomed to ensure appropriate target levels are established.

Please arrange to progress these issues with the Surgical Access Team.

Sabrina Walsh District Manager

Logan-Beaudesert Health Service District.



MEMORANDUM

FRASER COAST HEALTH SERVICE DISTRICT

To:

Gary Walker, Manager, Surgical Access Service

Copies to:

Dan Bergin, Zonal Manager, Central Zone

From:

Mike Allsopp, District Manager

Contact No:

FCHSD

Fax No:

Subject:

Elective Surgery

File Ref:

Thank you for the opportunity to discuss at our meeting of 29 August, 2003, issues relating to the arrangements for Surgery within the District and variations in Elective and Emergency activity.

As you are aware the issues in relation to Elective Surgery targets and base for this District have been the subject to several submissions in the past. Basically the District held the view that the Elective Surgery base target was unaffordable. The District at the time of my arrival in 2001 was facing a \$6M recurrent budget deficit. Accordingly, the cost to meet the base target was in effect being funded by the deficit and it was essential that the issue be addressed.

In progressing the case and seeking to resolve the activity versus budget conundrum I was advised by yourself and the General Manager Health Services that the State was locked into Elective Surgery targets and that our counting needed to be addressed. A review of this aspect of our management occurred through your Service with the adjustments being made in relation to what was counted and how it was counted.

The basic outcome was that patients admitted through Accident and Emergency Departments and transferred to a ward for a period of 24 hours were considered Elective in terms of the counting towards targets. The understanding was that such a process was acceptable as opposed to discharging the patients and then putting them on a waiting list and then re admitting them after a period of 24 hours. The rationale being that keeping the patients as admitted patients provided greater flexibility in risk managing diagnosis through observation, reducing specialist call in, less patient inconvenience, controlled surgical preparation and scheduling into existing lists without cancellations of existing booked patients. The administration, cost and risk management aspects of not following the discharge and readmit process was considered to outweigh the administrative requirements of the Elective Surgery Business Rules in keeping the patients as admitted. i.e clinical practicality and patient interests having a higher priority than administration.

At the time the District requested from your area an audit to verify the integrity of its actions. This was done, no objection was raised and the District proceeded with this approach.

The other major influencing factor in the changes in Elective and Emergency mix within the District relates to the changed service arrangements for facilities within the District. From July, 2002,

service planning changed the role of Maryborough Hospital to being the primary Elective Surgery site for the District with Hervey Bay being the Emergency Surgery site. Patients presenting for Emergency Surgery at Maryborough through Accident and Emergency were either admitted to the ward for inclusion on Elective Lists providing cancellation of existing scheduled patients was not involved or transfer to Hervey Bay for admission through their Accident and Emergency.

In effect the Emergency Surgery capability for the District was thus reduced. The effect of this was that the VMO contingent of Surgeons at Maryborough no longer had the ability to schedule after hours Emergency Surgery to occur at that site after the end of their normal surgery times at St Stephens Private Hospital. The other result has been the elimination of patients seen in VMO rooms turning up at the Hospital Accident and Emergency department after hours for an Emergency operation. The overall outcome has been a marked decrease in Emergency Surgery for the District and Maryborough in particular.

It is again ironic that administratively if the District admitted the presenting emergency patients at Maryborough and then transferred them to Hervey Bay, instead of triaging through Accident and Emergency without admission, then the result from our discussions last Friday would be that these patients would be eligible for counting under the Elective Surgery Business Rules. Again this raises the question of clinically appropriate process versus corporate administration priority.

Accordingly, the above is an explanation of the variations in Elective and Emergency Surgery activity in the 2002/03 financial year. Our actions and process were done in a transparent manner in consultation with your Service. In addition an audit process will be implemented by the District to ensure compliance with the application of the 24 hour criteria.

The District will also be replying with comments in relation to the Draft Business Rules for Elective Surgery in 2003/04 in a separate document.

Signed Mike Allsopp
District Manager
Fraser Coast Health Service District
3 /9 /03

From:

KEN MORRISSEY

To: Date: Roberts, Col 1/09/03 16:33:17

Subject:

Re: Waitlist Reclassification

Have you thought of running a report listing patients added to the waitlist after discharge date, regardless of admit source?.....you might expect sites that play games to have more patients reclassified post discharge date.

I note that not one of the "suspect" ED/Elective patients you listed for Toowoomba was added post discharge....I think the terminology "Emergency Reclassification" can be misinterpreted....it implies they were changed when I do not believe this to be the case....arguably they may have been incorrectly classified in the first instance, but they were not reclassified. The term "reclassification" has an implied connotation of deliberate gaming attached to it......that's my interpretation....maybe I'm getting too sensitive in my old age.

Thanks.

Ken Morrissey
Mgr, Decision Support Unit
Health Information Services
Toowoomba Health Services District
Phone (07)
Email

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Joanne Meldrum - Re: Waitlist Reclassification

From:

Col Roberts

To:

KEN MORRISSEY

Date:

02/09/2003 8:36

Subject: Re: Waitlist Reclassification

Ken,

Clearly that is the implication.

Col

Col Roberts
Principal Project Officer
Surgical Access Service

Ph. Fax

email

17th Floor, QHB

Ph -

email

>>> KEN MORRISSEY 01/09/2003 16:33:17 >>>

Have you thought of running a report listing patients added to the waitlist after discharge date, regardless of admit source?....you might expect sites that play games to have more patients reclassified post discharge date.

I note that not one of the "suspect" ED/Elective patients you listed for Toowoomba was added post discharge....I think the terminology "Emergency Reclassification" can be misinterpreted....it implies they were changed when I do not believe this to be the case....arguably they may have been incorrectly classified in the first instance, but they were not re classified. The term "reclassification" has an Implied connotation of deliberate gaming attached to it.....that's my interpretation....maybe I'm getting too sensitive in my old age.

Thanks.

Ken Morrissey
Mgr, Decision Support Unit
Health Information Services
Toowoomba Health Services District
Phone (07)
Email:

From:

KEN MORRISSEY

To:

Meldrum, Joanne 2/09/03 8:48:46

Date: Subject:

Re: Reclassification of Elective Surgery

Joanne,

I am forwarding an email I sent to Col Roberts yesterday, and his response which I think is interesting to say the least.

I know this comes down to semantics, but I believe none of the cases listed by SAT were reclassified. Use of the term "reclassified" implies they were classified as emergency then changed to elective. This was not the case in Toowoomba. The cases in question were first classified as elective....not one case was put on the waiting list post discharge. It is arguable that the cases were incorrectly classified in the first place, but there is no evidence that their classification was altered.....in fact the vast majority of these Toowoomba cases were put on the waitlist on or before the day of surgery.

There is a big difference between someone perhaps misinterpreting the criteria that qualifies patients as "elective", and someone altering the classification after the event.

I also note that Toowoomba fell short of it's elective target by only 53 weighted separations in 2002/03.

Ken Morrissey Mgr, Decision Support Unit Health Information Services Toowoomba Health Services District Phone (07)

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>>> Joanne Meldrum 09/01/03 05:39pm >>> Dear Sandra, Richard and Tracey,

Following a meeting with Surgical Access Service (SAS) and QE11 today the reasoning behind SAS's concerns became clearer to us and we've been able to identify the outcomes required and what you need to do to address these concerns.

At the Zone's request SAS forwarded to you earlier today the data that they considered needs clarification and the crystal report to reproduce it.

The drivers:

SAS has concerns that emergency surgery activity is being substituted for elective surgery activity. (ie ES funds being used for work that is not actually additional elective surgery.) These concerns are based on

(1) an increasing number of elective surgery cases with an admission source 02 (ie from emergency),

and

(2) in some cases a decreasing number of emergency admissions.

Deliverables:

SAS have discussed this situation with GMHS, and SAS and the Zones have been directed to seek clarification and cause from the Districts. Your responses will be included in a brief to the GMHS.

Thus before we come together with ZM and SAS I suggest you need to do the following:

- (1) do an audit (at least a reasonable sample if not able to do all cases) of the cases that SAS identified as being reclassified from emergency to elective
- (2) be very clear on the reasons why these were reclassified and group them into categories eg % justifiably reclassified as were already on the elective list but presented to ED with an exacerbation of same condition; presented to ED for afterhours admission for elective surgery etc (the rules re: admission for elective and emergency conditions are detailed in the current draft Elective Surgery Business Rules and/or QHAPDC Manual. Please discuss with Col Roberts If you are unsure of the intrepretation from SAS's perspective)
- (3) be very clear on your admission processes and the rules you apply for reclassification of such cases.
- (4) If you discover cases that were reclassified and perhaps should not have been be prepared with recommendations for changes in protocols and procedures that will correct this situation.

I know both PAH and Toowoomba are scheduled to meet with ZM and SAS this Thursday. ZM needs to be briefed on your reponses before we meet with SAS.We will need to make a decision by midday Wednesday as to whether you have sufficient information analysed to justify and clarify the Districts position with respect to whether these emergency admissions were justifiably reclassified as elective surgery.

I will call or e-mail late tomorrow afternoon to see how you are getting on and whether we need to reschedule the meeting.

Regards

Joanne

From:

KEN MORRISSEY Meidrum, Joanne

To: Date:

2/09/03 9:52:00

Subject:

Re: Reclassification of Elective Surgery

Thanks Joanne,

In my haste I noticed I made a small error.....Toowoomba fell 53 weighted seps short of its emergency target...not elective (which we exceeded) in 2002/03.

Ken Morrissey
Mgr, Decision Support Unit
Health Information Services
Toowoomba Health Services District
Phone (07)
Email

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>>> Joanne Meldrum 09/02/03 09:20am >>> Ken,

Thanks for this info. Can you assure Winton and Sandra are appraised of it. I'll have a quite chat with Col and gauge his reaction to this.

Cheers

Joanne

>>> KEN MORRISSEY 2/09/03 8:48:45 >>> Joanne,

I am forwarding an email I sent to Col Roberts yesterday, and his response which I think is interesting to say the least.

I know this comes down to semantics, but I believe none of the cases listed by SAT were re classified. Use of the term "reclassified" implies they were classified as emergency then changed to elective. This was not the case in Toowoomba. The cases in question were first classified as elective....not one case was put on the waiting list post discharge. It is arguable that the cases were incorrectly classified in the first place, but there is no evidence that their classification was altered.....in fact the vast majority of these Toowoomba cases were put on the waitlist on or before the day of surgery.

There is a big difference between someone perhaps misinterpreting the criteria that qualifies patients as "elective", and someone altering the classification after the event.

I also note that Toowoomba fell short of it's elective target by only 53 weighted separations in 2002/03.

Joanne Meldrum - Fwd: Re: Reclassification of Elective Surgery

From:

Col Roberts

To:

Joanne Meldrum

Date:

02/09/2003 10:09

Subject: Fwd: Re: Reclassification of Elective Surgery

CC:

Gary Walker

Joanne,

Only 4 of 303 cases within the audit group (from DSU data) were on the waiting list prior to admission. These patients were not admitted for planned elective surgery.

The fact they were added to the waiting list after admission is not in contention. The fact these patients presented to emergency is not in contention.

I suggest these issues are discussed with the DM during the scheduled interview.

Col 2/9/2003

Col Roberts Principal Project Officer Surgical Access Service

Ph. 07 Fax 07

email

17th Floor, OHB

Ph

email

>>> Joanne Meldrum 02/09/2003 9:21:51 >>>

Col,

Attached response from Ken in Toowoomba. I understand he has already e-malled you with some of this info. What is your take on his

Is there anything else you suggest they need to scrutinise.

Regards

Jо



From:

KEN MORRISSEY

To: Date: Meldrum, Joanne 2/09/03 10:42:30

Subject:

Fwd: Re: Reclassification of Elective Surgery

- (1) The usual way a patient gets on to the waiting list is (a) their GP refers them to a specialist outpatient clinic, then (b) the patient attends the clinic and (c) is put on the waitlist.
- (2) However, not all patients get referred by a GP. It is perfectly conceivable that a patient goes to ED without any prior contact with the hospital for his/her complaint, is assessed as requiring elective surgery and is legitimately put on the waitlist. Obviously, patients in this category will never be on the waiting list before they present to ED.

I believe that the people who classified the "suspect" patients as elective did so in good faith based on their understanding of the rules. They may have been mistaken, but SAS appear to be accusing these people who demonstrably made a judgement on the spot (not after the fact), of cheating. I do not believe the evidence supplied by SAS supports this conclusion.

Ken Morrissey
Mgr, Decision Support Unit
Health Information Services
Toowoomba Health Services District
Phone (07)
Email

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>>> Joanne Meldrum 09/02/03 10:22am >>> Ken.

I asked Col for a response to the info in your e-mail and for any suggestions he has as to what you should also review.

Attached the response. Ken I'm a little confused - maybe I'm a bit too distant from the waiting list processes etc - what do you think is in contention with respect to Toowooma that SAS want to discuss.?

Jo

CC:_____BAINES, Janet____