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Queensland
Government

BY:

Premier of Queensland
and Minister for Trade

26 September 2005

Hon Geoffrey Davies AO
Commissioner
Queensland Public Hospitals Commission of Inquiry
Level 9, Brisbane Magistrates Court
363 George Street
BRISBANE QLD 4001

Dear Commissioner

I am attaching for your information a copy of a memorandum I have today given to the Director-General of the Department of the Premier and Cabinet, Dr Leo Keliher, in relation to instructions given in my name.

This instruction on my behalf has been prompted by the matter relating to the email that was the subject of evidence in your Commission of Inquiry last week.

A copy of my memorandum to Dr Keliher confirming my instruction to him is enclosed for your information.

Yours sincerely

**PETER BEATTIE MP
PREMIER AND TREASURER**

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MEMORANDUM

**TO: DR LEO KELIHER, DIRECTOR-GENERAL
DEPARTMENT OF THE PREMIER AND CABINET**

DATE: 26 SEPTEMBER 2005

RE: PROCEDURES

I wish to confirm my advice to you that in future I require that any instructions, or advice being delivered in my name by departmental officers in the discharge of their duties, should be first formally approved by me.

That will require, in many circumstances, a written instruction from me and I am happy to sign any such written instructions that are required, to progress policy and administrative matters in my name.

In your absence at preliminary COAG meetings in Canberra this evening, I have advised officers of the department in my usual Cabinet Agenda Meeting of the above requirements and they acknowledged my instruction.

I would be grateful if you would immediately put in place systems which reflect my instructions to you.

Thank you

**PETER BEATTIE MP
PREMIER AND TREASURER**