

justin collins - Re: Cab Sub

From: Brad Smith
To: Justin Collins
Date: 11/11/2002 11:16 AM
Subject: Re: Cab Sub

Cabinet will be approving the public release of the report 'Old Hospitals in the 21st Century', accordingly the report will be a public document and the copies distributed will have no security attached to them.

The 60 individual hospital reports on the other hand should remain confidential and to help maintain any protection afforded by the FOI document to Cabinet material, any distribution of these reports to District Mangers etc should be on a confidential/restricted basis.

Regards

Brad Smith
 Manager
 Parliamentary and Ministerial Services Unit
 Telephone 323 41147

>>> Justin Collins 11/11/02 10:47am >>>

Thanks Brad. We have a memo drafted to go to the DG for approval to release the reports, once we have been through cabinet.

Can you let me know what the security requirements are for the distribution of the reports or point me in the direction of a standard policy etc.

eg. to clarify things like, 'cabinet in confidence' stamp on each page of all reports (red), cover page stating cabinet in confidence - strictly confidential..... etc, watermark on each page for each report stating recipients title etc,

Justin

>>> Brad Smith 11/11/02 10:36:03 >>>

Good Morning Justin

The Cabinet Submission will be considered at Community Cabinet this morning. The Minister will advise me this afternoon informally of the outcome. The official decisions are released on Tuesday afternoon and you will be advised of that decision.

Matters relating to the public release of the report will be a matter for you to coordinate following a successful outcome at Cabinet today.

Regards

Brad Smith
 Manager
 Parliamentary and Ministerial Services Unit
 Telephone 323 41147

>>> Justin Collins 11/11/02 08:54am >>>

Hi Brad

I assume the Minister was satisfied with the briefing note that was sent last week.

Just curious as to what the process is once the reports go through cabinet. Are we advised the outcome of the consideration (ie. noted) or of any concerns etc prior to their release?

Justin