

$P_{\!\scriptscriptstyle ext{ATIENT}}$ SATISFACTION SURVEY

NB: This survey now also includes patients who were admitted to hospital in 2005.

INSTRUCTIONS FOR SURVEY COMPLETION

ABOUT THE SURVEY

This survey is about your *overall* treatment at the specified hospital. It asks for **your opinion** about the services that you received as a hospital patient in 2004.

- Not everybody receives all services. If you did not use a particular service while in hospital
 just fill in the "Does Not Apply" response.
- Sometimes you may consider one staff member to have given excellent service and another to have given poor service. We want your overall opinion. There is space towards the end of the survey for you to make specific comments.
- There are no right or wrong answers, it is your opinion that is important.
- If you are assisting someone to complete this questionnaire, it is important that the *patient's* answers are presented. If you have other issues to discuss, please write them on a separate sheet of paper and send it directly to the Quality Manager at the hospital.
- Your answers are important. They will help the hospital to improve its services to patients.
 REMEMBER, THE SURVEY IS COMPLETELY CONFIDENTIAL. No information that will identify you will be given to anyone at the hospital.

Please note, we have made every effort to ensure this survey has gone to the correct person. However, if you are **not** the person to whom this survey was addressed, or if you have not been a patient at the hospital mentioned in the covering letter, please return this survey in the envelope supplied, along with a note to this effect. Thank you for your assistance.

WHEN YOU HAVE FINSHED

Place the completed survey in the "Reply Paid" envelope and put it in the mail. You do not have to use a stamp. If you have misplaced the "Reply Paid" envelope, just use a plain envelope. The address to write on the plain envelope is:

Roy Morgan Research Reply Paid 2282 MELBOURNE VIC 8060

Remember you don't need to use a stamp.

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COMPLETING THE SURVEY

To complete the survey please follow the instructions by either placing an 'X' in the appropriate box or writing in your answers as required using a blue/black ballpoint pen. An example of how to do this has been provided below.

EXAM	PLE ON	LY					
The person completing the example has rated the quality of the car parking facilities as "good". However, this person did not have visitors during their stay in hospital, so selected "Does Not Apply" for their rating of visiting hours.							
Question A. How would you rate the following: (Please mark one box only for each)							
a) The quality of car parking facilitiesb) The visiting hours	VERY EXCELLENT GOOD	GOOD	FAIR	POOR	NOT SURE	DOES NOT APPLY	
a) The quality of car parking facilities	🗆 🗆	区	[]	П	.,,П		
6) The visiting hours	🗆 🗆	🛭	Д,	🗆	 П	<u>X</u>	
				•	ts		

If you make a mistake, completely shade out the box and place an 'X' in the appropriate one.

IF YOU NEED TO CONTACT US

If you have any questions about how to complete this questionnaire please speak to **Roy Morgan Research** on **1800 337 332**.

THANK-YOU FOR YOUR ASSISTANCE IN COMPLETING THIS SURVEY
AND RETURNING IT TO THE REPLY PAID ADDRESS
AT YOUR EARLIEST CONVENIENCE.

Adapted from the Victorian Patient Satisfaction Monitor © 2000 State of Victoria under licence from the State of Victoria

RB 2012 9-Mar-2005

Patient Satisfaction Survey



${\it P}$ ATIENT SATISFACTION SURVEY

Queensland Government Queensland Health

When answering all questions please refer to the time period in your letter. First of all some general questions about your 2004 stay in Hospital.

NB: This survey now also includes patients who were admitted to hospital in 2005. Where 2004 is specified, please substitute 2005.

These questions are about HOW YOU WERE ADMITTED to hospital for treatment. Please PLACE AN "X" IN THE BOX next to the answer that applies to you.

	Please PLACE AN A IN IT		ange an	Children an	at app.	90,10 <u>3</u> 0.	~ .	
Q1.	What was the nature of your admission (Please mark one box only)	on to hospital	for this	s visit?				
	☐ SURGICAL - you had surgery or an o	peration while	in hospi	ital				
MEDICAL - you were admitted for an investigation, procedure and/or treatment (including ante-natal care), but you did <u>not</u> have surgery or an operation								
	☐ MATERNITY - you gave birth while in	hospital on this	s occas	ion				
	☐ Not sure							
Q2.	On your 2004 visit to this hospital, di	d you stay ove	ernight	?				
	\square Yes \longrightarrow IF YES GO TO QUESTION \square No	4						
	☐ Not sure							
Q3.	Were you satisfied with each of the fo	ollowing aspe	cts of y	our vis	it as a	Same D	ay Patie	nt?
		EXCELLENT C	/ERY GOOD	GOOD	FAIR	POOR	NOT SURE	DOES NOT APPLY
a)	Waiting time – not having to wait too long when you arrived before being attended to	o 🖸			. 🗆	🗆	□	🗆
6)	Waiting room comfort – comfortable chairs and pleasant surroundings	s 		□	🗆	🗆	🗆	
c)	Change room – comfort and privacy	D		. 🗆	🗆	🗆	🗆	
d)	Lockers – availability, security and ease of use							
e)	Recovery room – pleasant and quiet			. П	🗆	D	. □	
Q4.	Were you transferred from another he	ospital?						
	☐ Yes ☐ No				ot sure			
Q5.	Was your admission to the hospital p	olanned/pre-bo	ooked?	,				
	☐ Yes ☐ No				ot sure			
	L→ IF N	IOT PLANNED	OR PI	RE-BOO	OKED,	GO TO	QUESTI	ON Q11
	RB 2012 9-Mar-2005	2			Pat	iont Satisfact	ion Sunrey	+

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Now thinking about BEFORE YOU WERE ADMITTED for your stay in hospital in 2004. That is, from the time you found out you had to go to hospital until you actually arrived at the hospital.

Please mark one box for each item. If a question does not apply to you, please mark the "Does Not Apply" box.

		YES	NO	NOT SURE	DOES NOT APPLY
Q6.	Was your planned admission date changed by someone at the hospital?		🗆		
Q7.	Did someone from the hospital talk to you before you went to hospital about what you needed for your stay?		🗆	.	🗆
Q8.	Did you visit the hospital to talk to a nurse, or have some tests before you were admitted for treatment?	П .	🗆	<u></u> □	□
Q9.	Before you went to hospital did you receive any written information about the hospital?	I	🗆	<u></u> П	🗆
Q1(O. How would you rate the hospital on the following features? (Please mark one box for each item) VERY EXCELLENT GOOD GOOD OUT VERY) FAIR	POOR	NOT SURE	DOES NOT APPLY
a)	The length of time between when you found out you had to go to hospital and when the hospital was able to admit you		🗆	<u> </u> □	
6)	The clarity of written information you received about the hospital before your stay		🗆	,,, □	
c)	The <i>amount</i> of information you received about the hospital before your stay		🗆	 	🗆
d)	The attitude of the hospital staff you spoke to <i>before</i> you were admitted	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	🗆	L., 🗆	🗆
Q1.	Now thinking about YOUR ACTUAL ADMISSION of the way your admission we (If you were admitted as an emergency patient, some may not apply (Please mark one box for each item) VERY EXCELLENT GOOD GOOD	r as handi ly) o FAIR	ed?	NOT SURE	DOES NOT APPLY
a)	The attitude of admission staff \Box \Box \Box	П .		□	
6)	The way the hospital routine and procedures (like meal times, visiting hours, doctors' visits, etc.) were explained to you	🗆 .	🗆	🗆	🗆
c)	Consideration of your personal needs and wants	,,,,,	🗆		□
d)	The time you had to wait for a bed (after you arrived at the hospital)				🗆
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		ME YOU WERE IN HOSPITAL.	
That is from with	an walk wara admittad t	intil the time year were dischare	and .

Did any of the following happen to you during your stay in hospital?

Please mark one box for each item. If a question does not apply to you, please mark the "Does Not Apply" box.

							= :	
					YES	NO	NOT SURE	DOES NOT APPLY
Q1.	2. Did you stay in a mixed (male and female	e) room?			🗆	🗆	ļ 🗖	
	a) IF YES, was this a concern for							
Q1.	3. Did you have any tests during your hosp	ital stay? (e	eg. X-ray	, ECG) .	🗆 .	🗆	🗆	
Q1	4. Did you have an operation during your h	ospital stay	r?		🗆 .	🗆	 ロ	🗆
Q1.	Was your medicine changed, or were yo medication that you had not taken before	u prescribe e this hospi	ed any tal stay?	***********	🗆 .	🗆	D	🗆
Q1	Did you need the hospital to provide a pr interpreter for you during your stay in hos	spital?	**********					
	a) IF YES, were you offered a prof	essional	interpre	ter?	🗆	🗆	 □	[]
Q1	7. DURING YOUR HOSPITAL STAY, how	would yo	u rate:					
	(Please mark one box for each item)	EXCELLEN	VERY IT GOOD	GOOD	FAIR	POOR	NOT SURE	DOES NOT APPLY
a)	(Please mark one box for each item) The courtesy of nurses		IT GOOD			,	SURE	NOT
a) 6)	·		🗆	🗆	 □		SURE □	NOT APPLY
<i>.</i>	The courtesy of nurses explained your			🗆	🗆 .		SURE	NOT APPLY
6)	The courtesy of nurses The way the nurses explained your treatment to you						SURE	NOT APPLY
6) c)	The courtesy of nurses The way the nurses explained your treatment to you The responsiveness of the nurses to your needs The length of time the nursing staff took				0		SURE	NOT APPLY

Please mark one box for each item. If a question does not apply to you, please mark the "Does Not Apply" box.

Q17. Continued . . . DURING YOUR HOSPITAL STAY, how would you rate: (Please mark one box for each item)

	VERY EXCELLENT GOOD GOOD FAIR POOR	DOES NOT NOT SURE APPLY
g)	Your <i>confidence</i> in the doctor(s) in charge of your care at the hospital	
h)	The communication <i>between</i> doctors, nurses and other hospital staff about your treatment	
i)	The helpfulness of the hospital staff in general	
j)	The way hospital staff helped you with your pain	
R)	The availability of staff when you needed them	
Ŋ	Respect for your privacy during your stay	
m)	The way information about your <i>condition</i> was explained to you	
n)	The compassion and reassurance of staff	
0)	Being treated with respect	
p)	The opportunity to ask questions about your medical treatment	
q)	The way staff <i>involved you</i> in decisions about your care	
r)	The willingness of hospital staff to listen to your problems	Dt .
s)	Hospital staff $responding$ to your problems \square \square \square \square \square \square \square	
t)	How well the <i>purpose of medicines</i> was explained to you	
u)	How well the possible <i>side-effects</i> of medicines was explained to you	

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Please mark one box for each item. If a question does not apply to you, please mark the "Does Not Apply" box.

Q18. Thinking about THE PHYSICAL ENVIRONMENT of the hospital, how would you rate:

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	VERY EXCELLENT GOOD GOOD FA	IR POOR	NOT SURE	DOES NOT APPLY
a)	Your comfort during your stay] 🗆	🗆	Д
6)	Cleanliness of toilets and showers] 🗆	. □	🗆
c)	The <i>cleanliness</i> of the room where you spent most time)D	🗆	□
d)	The temperature of hot meals] 🗆	. 🗆	🗆
e)	The quality of food overall] 🗆	□	,,,,
f)	The quantity of food overall] 🗆	□	□
g)	Restfulness of the hospital (amount of peace and quiet)		D	
h)	Privacy in the room where you spent most time]		
	Now some questions about the WAY THE HOSPITAL RESPONDE Please mark one box for each item. If a question does not apply to you, please mark the "Does Not A		NEEDS	
	YE	S NO	NOT SURE	DOES NOT APPLY
Q1.	9. Did the hospital staff encourage your feedback?]		
Q2	O. Were you aware that you could make a formal complaint in the hospital?] 🗆	.	🗀
Q2	1. Did you have a reason to make a complaint during your stay?] 🗆	.	
Q2.	2. Did you make a complaint?] []	 	
	a) IF YES, were you satisfied with the way			

Please mark one box for each item.

If a question does not apply to you, please mark the "Does Not Apply" box.

		YES	NO	NOT SURE	DOES NOT APPLY
Q2.	3. Were you told what activities you should or should not do?	□ .	🗆	. □	🗆
	4. Were you given written information about how to manage your condition/recovery at home?				
Q2.	5. Were you told what to do if you had a problem or needed help?	🗆 .	🗆	□	🔲
Q2	6. Was a follow-up appointment made for you to see a doctor or go to an outpatient clinic?	., 🗆 .	🔲	 	🗆
Q2	7. How would you rate the following aspects of your DISCHARGE? (Please mark one box for each item)		ı	.	DOES
	VERY EXCELLENT GOOD GOOD	FAIR	POOR	NOT SURE	NOT APPLY
a)	The amount of time given to plan when you were going home	🗆 .	🗆		🗆
6)	The convenience of the time of day you were discharged	🗆 .	🗆	🗆	[]
c)	The information you were given about how to look after your condition when you got home	🗆 .	🗆		🗆
d)	The services and care arranged for you by the hospital when you got home	🗆 .	🗆	<u> </u> □	□
e)	The explanation (by hospital staff) of the medicines you had to take after you left hospital	🗆 .	🗆	🗆	🗆
	These questions are about YOUR OVERALL HOSPITA	L EXPI	ERIENCE	est est est	
02	Please mark one box for each item. 8. Thinking about all aspects of your hospital stay, how satisfied w	ere vo	u.2		
Q2:	(Please mark one box)	cre ye			
	 □ Very satisfied □ Fairly satisfied □ Not too satisfied □ Not satisfied at all □ Not sure 				
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Q29.	How much do you think	k you were actually helped by your stay in the hospital?	
	☐ Helped a great deal		
	☐ Helped quite a bit		
	☐ Helped somewhat		
	☐ Helped a little		
	☐ Not helped at all		
	☐ Not sure		
Q30.	Was the length of time	you spent in hospital?	
	☐ About the right amour	nt of time	
	☐ Time was too short		
	☐ Time was too long		
	☐ Not sure		
	surprising or unexpect (Please write your respon	nse on the lines below)	
Q32.	Is there anything the homeet the needs of patie (Please write your response)	ospital could do to improve the care and services provided ents? Inse on the lines below)	to better
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Patient Satisfaction Survey

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Q33	If you gave your consent for information by the hospital s	a medical or surgical procedure, v taff to make an informed decision	vere you given sufficient ?			
	☐ Yes - received sufficient info	rmation				
	☐ No - did not receive sufficier	t information				
	☐ Not applicable - did not have	e a medical or surgical procedure				
Q34	Q34. Did hospital staff talk with you about providing information about your care to your GP/community health service provider?					
	☐ Yes					
	☐ No					
	☐ Unsure/Can't remember					
Q35	. How would you rate the hosp	ital on	∥ DOES			
_		VERY EXCELLENT GOOD GOOD	FAIR POOR SURE APPLY			
a)	How you were involved in your discharge plan	EXCELLENT GOOD GOOD	🗆			
6)	How your carer/family was involv discharge plan	ed in your				
	Provision of follow up services af					
Now there are some questions about you (the patient). These questions help us make sure we have an accurate sample of patients. This information will remain confidential but will be valuable in assessing results for the hospital.						
Q36	 Including your stay to which to any hospital over the <u>last</u>; 	you have been referring, how mar 12 months? Times	ny times have you been admitted			
Q37	7. Are you male or female?					
	☐ Male	☐ Female				
Q38	Q38. To which age group do you belong?					
	☐ Under 18 years	☐ 50 – 64 years				
	☐ 18 – 24 years	☐ 65 – 79 years				
	☐ 25 – 34 years	☐ 80 years or over				
	☐ 35 – 49 years	,				
Q39	Q39. In which country were you born?					
-	☐ Australia	☐ Greece				
	□ U.K.	☐ Italy				
	☐ New Zealand	Other - please specify:	1			
			_			
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Q40. Are you of Aboriginal or Torres Strait Islander origin?					
	□ No	☐ Yes - Torres Strait Islander			
	☐ Yes - Aboriginal	☐ Yes - both Aboriginal and Torres Strait Islander			
Q41.	Are you of Australian South Sea Islander ancestory?				
	☐ Yes	□ No			
Q42.	Do you speak a language oth	er than English at home?			
	☐ Yes - please specify: ☐ No	2			
Q43.					
	☐ Public or Medicare patient	☐ Motor Vehicle Insurance (MVI) patient			
	☐ Private patient	☐ Department of Veterans Affairs (DVA) patient			
	☐ WorkCover patient	☐ Other - please specify:	3		
Q44.	44. Did you have someone to care for you when you got home?				
	☐ Yes	☐ No ☐ Didn't need help			
Q45.	Did the patient complete this survey?				
	Yes - Patient completed survey by themselfYes - But patient completed the survey with help from someone else				
☐ No - Someone completed this survey for patient					
Tha	ank-you for completing this	survey. Please check that you have answered all	questions.		
	Y	vey in the "Reply Paid" envelope and put it in the ′ou do not have to use a stamp. the "Reply Paid" envelope, just use a plain envelo			
	The add	lress to write on the plain envelope is:			
	Roy Morgan Research Pty Ltd Reply Paid 2282 Melbourne VIC 8060				
Again, thank you for your assistance.					

This feedback will help the hospital to improve its services for patients.

