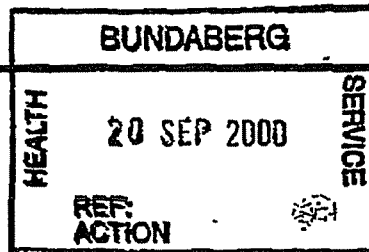




**Queensland
Government**
Queensland Health



MEMORANDUM

To: District Managers

Medical Superintendents ✓

Copies to: Zonal Managers

From: Dr S Buckland

Contact No: 3234 0155

Fax No: 3234 0790

Subject: Credentials and Clinical Privileges Program

File Ref: 1230-0172-008

As you would be aware Queensland Health has received Commonwealth funding for the implementation of its Quality Improvement and Enhancement Program. This funding will be spent improving quality systems in 23 program areas and will lead to improved health care for patients. One of these program areas is Credentials and Clinical Privileges. I am the sponsor of this program and the Program Area Manager is Ms Jill Koencman, Senior Project Officer, Southern Zone Management Unit.

The objectives of this program are to:

- develop a consistent up to date policy framework for granting and reviewing clinical privileges
- develop a consistent Statewide approach to reviewing medical credentials, granting clinical privileges, undertaking regular reviews and recording clinical privileges for medical practitioners using Queensland Health facilities
- ensure that all medical practitioners providing care in Queensland Health facilities have been granted clinical privileges in accordance with the role delineation of the facility, are practicing within their level of competence and have their clinical privileges reviewed regularly.

I would appreciate your support for this quality program. If you have any questions please contact Ms Koencman on 3234 0155.

Steve Buckland

(Dr) Steve Buckland
Zonal Manager, Southern Zone

18/9/00

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**Queensland
Government**
Queensland Health

BUNDABERG
HEALTH SERVICE
17 NOV 2000
REF: ACTION

cc: DMS ✓

17/11/00
Noted
[Signature]

MEMORANDUM

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From: Dr S Buckland
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Further to my memorandum dated 18 September 2000 in relation to the Credentials and Clinical Privileges Program, please be advised of the progress to date. The Program Area Manager gave an overview of the Program to Medical Superintendents attending the annual conference held at The Prince Charles Hospital 14 September 2000. A Program Area Board has been established to act as an advisory body to the Program Area Manager. Members of this Board include:

- Dr Michael Catchpole, Principal Medical Advisor
- Dr Jeanette Young, Executive Director Medical Services Princess Alexandra Hospital
- Dr Michael Cleary, Executive Director Medical Services The Prince Charles Hospital
- Dr Jill Newland, Medical Superintendent Cairns Base Hospital
- Dr David Farlow, Medical Superintendent Proserpine Hospital
- Dr Cameron Bardsley, Medical Superintendent, St George Hospital.

The following issues were identified as priorities during the review of the policy document:

- one policy document for both rural and metropolitan processes
- terminology to reflect the change from Regional to District structure
- timeframe for reviewing clinical privileges to be reduced from 5 to 3 years
- age limitations
- number and structure of credentialling committees
- incorporation of this process into the appointment process
- appeal process
- legal position of committee members
- application forms
- collocation sites
- residential aged care facilities

It is planned that the Board will meet quarterly. If you have any comments please contact Ms Jill Koeneman on 3234 0155.

[Signature]
(Dr) Steve Buckland
Zonal Manager, Southern Zone
6/11/00