

From: Jennifer White
To: Linda Mulligan
Date: 6/7/04 12:28pm
Subject: Late Shift Trial

Hi Linda,
Is attached okay to send?
Jenny

Ms Vicki Smith.
Organiser. QNU.
P.O.Box 2949
Bundaberg QLD 4670.

Dear Vicki,

I'd like to bring you up to date with a plan to increase theatre staffing to reduce fatigue due to overtime in the evenings.

July 2003 Dr Patel undertook a staff satisfaction survey. In the feedback from the survey the staff suggested that late shifts would reduce the fatigue. We currently start our shift at 0800hrs and often work until 2000hrs or later if On Call.

Following agreement with the majority of the theatre staff, a proposal was taken to Theatre Management Group meeting.

After months of discussions and cost analysis there has been agreement to commence implementation of a three month trial of late shifts Monday and Thursday evenings in July 2004. The July roster has already been posted and I'd like to get expressions of interest out as soon as possible.

It has been agreed to staff the extra hours by three staff x 4hrs Monday and Thursday, this can be managed either in the morning or evening depending on staff requests, we have had part-time staff happy to work 4 hrs.

Yours Sincerely,

Jennifer White.
Nurse Unit Manager
Operating Theatres

Cc Mrs Linda Mulligan.
Cc Albert Van Zanten.