

From: Jennifer Kirby
To: Heath, Peter; Leck, Peter; Raven, Leonie
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Subject: Incident monitoring

Peter/s

As part of end of month data collection, Allan has approached Carolyn Kennedy for the incident data of which she routinely provides. However there are data quality/integrity problems with the spreadsheet that was sent up. It bears no resemblance to previous groupings/criteria and could not be reconciled to anything.

Allan has made every effort to try and understand the difference and correct accordingly, but basically it is a complete mess. Some medication errors are classified as staff incidents rather than patient incidents.

Without getting Carolyn in a tiz over this, its time to haul incident monitoring in and manage the data, definitions, and reporting. Allan is not in a position to undertake correcting, verifying, checking Carolyns classifications of incidents, however if we set a system up properly, DQDSU can take responsibility for managing incident monitoring.

Hope we can discuss further.
Thanks
Jenny